

West Harpeth Primitive Baptist Church Senior Pastor Search Candidate Screening

Application Components

Candidate Name:

Are all components included?

Reviewer Name:

- Personal Information
- Ministerial Experience
- Employment History
- Cover Letter
- Current Resume
- Copy of Ministerial License
- Certified Copies of Degrees(s) Obtained in Higher Education (unofficial copies are okay to apply, with certified copies required prior to an offer)
- Current Color Photo (headshot)
- Links to (2) Recent Sermons

Qualifications

Does the candidate meet the minimum qualifications?

- Licensed and ordained minister, with ministerial experience
- Minimum of bachelor's degree in divinity or theology from an accredited institution
- Administrative experience, teaching skills, and basic technology skills
- Membership in a Primitive Baptist Church and in good, regular standing
- A believer and practician of Primitive Baptist teachings as specified in the current National Primitive Baptist Discipline

Does the candidate meet other qualifications?

- Consecrated by God, biblically centered, and a visionary with exceptional interpersonal, pastoral, and spiritual leadership skills
- Spirit-filled and able to empower others through preaching, teaching, and ministering to the congregation and the community

- Committed to family growth and development, including children, youth, young adults, adults, seniors, and couples
- Able to create, develop, and build strong leaders, ministries, and leadership teams
- Adept at resolving issues and easing anxieties

Comments

Interest and General Qualifications

Preaching & Teaching

Administration & Technology

Leadership

Vision & Core Benefits

Relationship Building & Conflict Resolution

Pastoral Care

External Affairs

Strengths

Weaknesses

Overall Comments

WEST HARPETH PRIMITIVE BAPTIST CHURCH SENIOR PASTOR POSITION DESCRIPTION

Position Summary

The Senior Pastor West Harpeth Primitive Baptist Church is responsible for pastoral care, preaching, teaching, administration, and supervision. This Senior Pastor will need to be especially adept at resolving issues and easing anxieties, especially since emotions might be heightened with the exit of a long-term pastor who had developed rich relationships with the congregation. The Senior Pastor is accountable to West Harpeth Deaconate.

West Harpeth Primitive Baptist Church is seeking a Senior Pastor who is:

- Consecrated by God, biblically centered, and a visionary with exceptional interpersonal, pastoral, and spiritual leadership skills, exhibiting the qualifications in Titus 1 and I Timothy 3
- Spirit-filled and able to empower others through preaching, teaching, and ministering to the congregation and the community
- Committed to family growth and development, including children, youth, young adults, adults, seniors, and couples
- Able to create, develop, and build strong leaders, ministries, and leadership teams
- A believer and practitioner of Primitive Baptist teachings as specified in the current National Primitive Baptist Discipline

Job Duties

1. Pastoral Duties
 - Provide spiritual leadership to the congregation.
 - Engage in pastoral care, including hospital visits, counseling, and supporting church members.
 - Lead Bible studies and participate in committee meetings.
2. Worship and Preaching:
 - Take primary responsibility for planning and leading worship services.
 - Prepare and preach biblically sound, relevant sermons that help the congregation be strengthened in faith and able to overcome life's challenges.
 - Preside over weddings, funerals, baptisms, and other significant events within the church community.
3. Teaching and Education
 - Provide biblically based teaching that helps form people into the image of our Creator.
 - Lead classes, discipleship programs, and other educational initiatives that help people understand church doctrine, grow in maturity, become aware of ministry opportunities at West Harpeth, and exercise their gifts.

4. Conflict Resolution and Healing
 - Address any conflicts within the congregation.
 - Promote healing and reconciliation among members.
 - Encourage open communication and foster a positive environment, which are critical for maintaining unity within the church body.

5. Administrative Oversight
 - Serve as chief administrator ensuring that the church has adequate staffing, is in good financial standing, upholds obligations to the Association of Primitive Baptists, and is legally compliant.
 - Supervise elders, ministers, deacons, deaconesses and other senior leaders to ensure smooth operations and execution of the church's mission and vision.
 - Oversee various ministries and initiatives, such as worship, music, stewardship, and mission service.

6. External Affairs
 - Represent West Harpeth at the national, regional, state, and district levels.
 - Participate in local (Willamson County) events that raise the awareness of West Harpeth's ministry.
 - Lead by example and involve the church in interacting with people in the local community to meet people's needs and, thereby, demonstrating God's love.
 - Represent or ensure an appropriate delegate represents West Harpeth in civic matters.

Qualifications

- Must be a licensed and ordained minister, with ministerial experience
- Must have membership in a Primitive Baptist Church and be in good, regular standing
- Must have received a minimum of bachelor's degree in divinity or theology from an accredited institution
- Must have administrative experience, teaching skills, and basic technology skills
- Must consent to a background check

West Harpeth Primitive Baptist Church
4141 Columbia Pike
Franklin, Tennessee 37064

SENIOR PASTOR SEARCH ANNOUNCEMENT

The West Harpeth Primitive Baptist Church family, located in Franklin, Tennessee, is prayerfully conducting a search for our next God-appointed Senior Pastor. West Harpeth was founded in 1869 and has only been under the governance of six pastors. Our most recent pastor retired March 31, 2024 after 41 years of faithful and dedicated leadership. The church is predominately African American with approximately 100 members in regular attendance. The membership is geographically diverse including residents of Franklin and nearby cities—Murfreesboro, Thompson's Station, Springhill, Columbia, and the Nashville metropolitan area.

Our Vision Statement: West Harpeth will be a vibrant church with an increased knowledge of God's Word, acknowledging Jesus not just as a proclamation, but as a lifestyle; thus, growing as true disciples of Christ and witnessing for Him (Groom, Grow, Go).

HOW TO APPLY

The application should be completed [online](#). **The priority deadline is November 3, 2024.** Emails and uploads must be dated November 3, 2024 (11:59 CST), or earlier, for priority consideration. Applications will be accepted after the priority deadline and considered for review until the position is filled. Incomplete applications will not be considered. Supporting documentation may be sent via email or uploaded while applying online. Please include your name in the email subject and body if sending application materials via email.

Application Link: <https://forms.gle/MKEzLNSUxEjGtez36>

Email for supporting materials: whpbcjobs@gmail.com

Please review the requirements to respond to the solicitation thoroughly, and provide sufficient information about qualifications, character, and experience. The following information will be required during the application process:

1. Personal Information
2. Ministerial Experience
3. Employment History
4. Cover Letter
5. Current Resume
6. Copy of Ministerial License
7. Certified Copies of Degrees(s) Obtained in Higher Education (unofficial copies are okay to apply, with certified copies required prior to an offer)
8. Current Color Photo (headshot)
9. Links to (2) Recent Sermons

The Pastoral Search Committee will acknowledge receipt of application packages by email. Final candidates must consent to a background check and provide other information as requested by the Committee.